



Online Course Registration and Order Form

*Each registrant **MUST** complete a registration form.

Shipping Address:

Name: _____ School: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____

Bill To: (if different from Shipping Information)

Name: _____ School: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____

Preferred email address: _____
 (This will be used for all correspondence about the course, so please print clearly!)

Payment Method:

Check (payable to Keys to Literacy, LLC) Purchase Order # _____ (Attach signed PO)
 Credit Card VISA MASTERCARD American Express
 Card #: _____
 Exp. Date: _____ Cardholder Name: _____
 Cardholder Signature: _____ Date: ____/____/____

Online Course Information

1. The cost is \$200, which includes course access and the accompanying training book.
2. You will be able to print a certificate upon completion of the course.
3. Each course takes 5-10 hours, and you have up to eight weeks to complete it.
4. Keys to Literacy offers a money back guarantee if you are not satisfied with our courses.

Order Form:

Qty	Item #	Description	Unit cost	Total
	OL-C	Online Course: <i>The Key Comprehension Routine (Grades 4-12)</i>	\$200.00	
	OL-CP	Online Course: <i>The Key Comprehension Routine, Primary Grades</i>	\$200.00	
	OL-V	Online Course: <i>The Key Vocabulary Routine</i>	\$200.00	

	Total Order	\$
Sales Tax (MA residents only): Add 6.25% sales tax or provide Tax Exempt # _____	MA Sales Tax (6.25%)	\$
	Shipping	\$
Shipping & Handling: \$6.00 for 1st item; \$1.50 for each additional item	Total Amount Due	\$

To Order:

Mail order form with payment to:
 Keys to Literacy
 319 Newburyport Turnpike, Suite 205
 Rowley, MA 01969

OR

Fax order form with signed Purchase Order to: **978-948-8611**

Please allow 2 weeks for delivery

**Questions? Call 978-948-8511
 or email: info@keystoliteracy.com**